

2010-2011

**MISSION COLLEGE
SCHOLARSHIP**

**General Information
With
*Tips & Tricks***

Ability is of little account without opportunity

-Napoleon



**Application Deadline
6:00PM, Thursday, March 11, 2010**

*Save the Date! May 13, 2010
3pm - 5pm Scholarship Awards & Reception*

Mission College
Financial Aid Office
3000 Mission College Blvd.
Santa Clara, CA 95054-1897



General Information Mission College Scholarships

Dear Student,

Thank you for your interest in Mission College Scholarships. Each year scholarships are offered throughout the United States. Scholarships are means to provide positive encouragement and public recognition to students who demonstrate academic achievement, leadership, service, and financial need. Not all of these characteristics are required for every award. Financial need is not considered for many awards. Awards are made to new, continuing, and transferring students. Many scholarship funds go unused because students either did not apply for them or did not meet the basic criteria for the award. Students need to actively seek and apply for scholarships.

To apply for West Valley-Mission Community College District scholarships available at Mission College or eligible to transfer to a four-year institution, you must complete and submit the Mission College Scholarship Application packet to the Financial Aid Office by 6:00PM, on Thursday, March 11, 2010. By completing and submitting this application packet you will be considered for all of the scholarships that we have to offer. However, if you wish to be considered for Associated Student Body (ASB) Scholarships, you must be a current ASB Card Holder or plan to be an ASB member at the time of enrollment and receipt of a scholarship. Your application will be reviewed by various donors and committee members to determine your eligibility for specific scholarship funds.

Additional scholarships opportunities outside of Mission College may be found by doing a Google search on the internet or in Mission College's Career Transfer Center (Room E1-201) and the Library at the Reference Desk.

We wish you the best of luck with this application process and in your future endeavors.

Sincerely,

Rita Grogan

Rita Grogan
Director of Financial Aid
Chair, Mission College Scholarship Committee



Tips for Completing The Mission College Scholarship Application Packet Successfully

🔑 The Checklist

Use the checklist provided to be sure that you have collected and turned in all the required items.

🔑 The Scholarship Application

Be sure to answer all questions. Don't leave blank spaces.

Decide on a major. Many scholarship donors have criteria that ask for a particular major or goal. It will help the committee in making its selections. If you do not list a major, you might not be considered for certain scholarships.

🔑 The Essay

Briefly explain in your essay what type of education and goals you are seeking. Is it vocational, special skills, technical, or a general education college degree program? When your application essay is complete, it should be typed and proofread for grammar and spelling errors. Successful students ask for help to make sure their applications are error-free.

🔑 Letters of Recommendation

A person you ask to complete your Recommendation Form may have some problems if this person only knows you from your class work and has no knowledge of your special skills, interests, hobbies, and goals. If you provide this information in writing to the people you select to complete the Recommendation Form, it would be very useful for them in completing the form. This will provide the person writing the recommendation and the scholarship committee with a review of all your activities and efforts in seeking your goals.

Be sure to give the people writing your Recommendation Form adequate time to complete them.

The deadline date should be clearly identified by you to the writer when you make your request. You should provide the person with an envelope addressed to the Mission College Financial Aid Office. You must retrieve the Recommendation Form from the writer. It is your responsibility to see that the recommendation is turned in on time. **Do not open sealed recommendation envelopes.**

🔑 Submission of Completed Application

Have all of the required transcripts, Recommendation Forms, and other pages contained in the application packet completed **before** you turn in your application. **Your application will not be accepted if it is not complete.** It is also a good idea to keep a photocopy of your completed application for your own records.

🔑 A last word or two

Take your time. Start early. Ask for help. Submit your application on time. We want you to be **successful** in your pursuit of scholarship awards. If you have any questions, please come to the Financial Aid Office for assistance.



2010-2011 Mission College Scholarship Application Checklist

In order for us to process your application and to be fair to all applicants:

- *All items must be submitted at one time, as a packet, to the Office of Financial Aid*
- *Deadline: Thursday, March 11, 2010, 6:00pm*

CHECKLIST

- Completed Application, Form 1.1 & 1.
- For need-based eligibility requirements, please complete the items below **AND** apply for need-based Financial Aid for the 2010-2011 **BY MARCH 2ND, 2010** using the FAFSA available at www.fafsa.ed.gov. You must have need of at least \$500 to be considered for need-based scholarships.
- Family Background and Goals Essay
 - ↪ *This essay must be TYPED, 12- font, double-spaced and no more than TWO pages in length!*
 - ↪ **At the top of your essay page(s), provide your Last Name, First Name, Middle Initial along with your Student Identification Number (either your Mission College Student ID or your Social Security Number)**
 - ↪ Your personal essay should reflect your hopes and plans for your future. This is your opportunity to share your goals with the Scholarship Committee. You might start your essay by telling about the size of your family, your family's formal education, and about your daily schedule. Explain if you work, have hobbies, or activities in which you participate.
 - ↪ You should explain your educational goals. The donors must know what degree you are seeking or if it is a vocational, technical, or special skills area you are planning to pursue.
 - ↪ Your essay should be proofread by someone who recognizes effective writing.
- Recommendation Forms, Forms 2.1 & 2.2
 - ↪ A Recommendation Form, provided in a **sealed** envelope, is needed from exactly two different people; no more, no less. *Sealed Envelopes Are **Not** To Be Opened.*
- Other College Academic Transcripts, if applicable
 - ↪ The Financial Aid Office will request transcripts for Mission College students after Fall semester grades are issued by the Admissions and Records Office. Students who have attended **other** colleges prior to, or at the same time as Mission College, must attach copies of academic transcripts from those colleges with their application. (Allow sufficient time to get your records.)