

# ACCESS PROGRAM MISSION COLLEGE

## *Am I on Course?*

### **Get Started (0 Units): At this stage:**

**Prior to being admitted into the ACCESS Program, I will have:**

1. Applied for [admission to Mission College](#)
2. Taken [English/Reading](#) and [Math](#) Assessment Tests (or an [ESL assessment](#)) at the [Assessment/Testing Center](#)
3. Completed a [New Student Orientation](#) through the Counseling Office
4. [Registered](#) for classes
5. Completed an [ACCESS application](#)

**Upon acceptance into the ACCESS Program, with the assistance of ACCESS staff, I will:**

1. Complete the online ACCESS orientation
2. Meet with an ACCESS Counselor to develop and understand the use of an Educational Plan
3. Identify educational options ([Degrees and Certificates](#)) available at Mission College
4. Apply for [Financial Aid](#) and [Scholarships](#) and complete workshops related to personal finances

### **The First 15 (0 to 15 Units\*): At this stage, I will:**

1. Enroll in at least 9 units per semester (6 units if a DISC participant)
2. Keep current with my college accounts through [MyWebServices](#) and [Angel Learning](#)
3. By the 5<sup>th</sup> week of classes each semester, submit a [Student Progress Form](#) completed by each of my current instructors
4. Learn how to meet with [Instructors](#) during their office hours, when needed
5. Learn how to [calculate my GPA](#), with the goal of maintaining a GPA of 2.75 or above
6. Understand my [Rights & Responsibilities](#) as a student, including the Student Code of Conduct
7. Identify the [Student Support Services](#) that support me
8. Identify the tutoring resources available to me in the [Academic Skills Department](#), [Math Lab](#), and from student tutors in the ACCESS Program
9. Become familiar with resources available in the [Mission College Library](#)
10. Explore [Campus Clubs/Activities](#)
11. Explore areas of career interest through the [Career Center](#)
12. Attend at least one [Campus Event](#) each semester

**Making Progress (16 to 30 Units\*): At this stage, I will:**

1. Continue all items listed in “The First 15”
2. Identify an area of interest (major, certificate, area of emphasis, etc.) and declare a goal (Certificate, AA/AS Degree, and/or transfer) through Admissions and Records
3. Make progress toward stated goal by registering for necessary classes which follow my established Ed Plan

**Moving Forward (31 to 45 Units\*): At this stage, I will:**

1. If necessary, revise career, transfer, or graduation options with the assistance of an ACCESS Counselor
2. If necessary, revise my Education Plan with the assistance of an ACCESS Counselor
3. Apply for transfer or seek professional internships with the assistance of the [Transfer Center](#)
4. Maintain [academic standards](#) of achievement, honesty, and integrity

**Graduate & Transfer (45 to 60 Units\*): At this stage, I will:**

1. Tour transfer campuses – attend campus open houses
2. With assistance of an ACCESS Counselor, complete application of the chosen transfer college
3. Complete [transfer requirements](#)
4. [Request transcripts](#)
5. [Petition for graduation](#)
6. Apply for [Financial Aid](#) or [Scholarships](#) for transfer

*\*Applies to degree applicable courses only*