

**Mission College Academic Senate  
Unapproved Minutes  
Thursday, May 24, 2007**

**I. Call to Order & Roll Call**

The meeting was called to order at 3:12 p.m. by President Cox.

Senators	A	P	Senators	A	P
Abdeljabbar (Ext. 5250) Tech.	X		Kashima (Ext. 5319) ESL		X
Ashley (Sub for Laird) SocSci		X	Lavallo (Ext. 5399) Math		X
Beggs (Ext. 5188) AAS		X	Liu (Ext. 5413) CATA/AssocFac	X	
Brichko (Ext. 5222) CATA	X		Moles (Ext. 5113) ESL		X
Brown (Ext. 5315) Comm	X		Ostrander (Ext. 5274) Stud.Dev.		X
Cogswell (Ext. 5388) AAAS	X		Pembrook (Ext. 5275) CommServ	X	
Cox (Ext. 5165) Pres/CommSvc		X	Perlas (Ext. 5041) Stud.Dev.	X	
Hernas (Ext. 5169) CommServ		X	Thickpenney (Ext. 5287) CATA		X
Juncker (Ext. 5229) Communctn		X	Ting (Ext. 5330) Math		X
Guests: D.Boatright, D. Cordero,		X	Guests: J.Williams		X

**II. Approval of the Minutes**

The minutes for the May 17, 2007, meeting were accepted and approved with the following correction (M/S/U – Juncker/Kashima):

Page 1, Item IV, to read as follows: “Senator Moles advised that John O’Neill will be serving on the MC Academic Senate as one of the ESL representatives next year.”

**III. Order of the Agenda**

The Senators approved the order of the agenda to accommodate guests as needed (M/S/U – Kashima/Juncker).

**IV. Oral Communication from the Public**

There was no oral communication from the public at today’s meeting.

**V. Information & Announcements (College and District)**

1. President Cox reported that the revisions to the MC Academic Senate Constitution have been ratified by the faculty that voted.
2. Senator Kashima reported that the ceremony for the first graduating class of the MAPS Program was held May 23<sup>rd</sup> and 17 students were graduating. Students and families, as well as the instructors were present and it was a very touching moment. These students made it through the entire year taking many hours of classes. Stephanie stated that it was an amazing and inspiring experience, and that Karl Ting received well-earned accolades.

**VI. Administrative Business/Actions/Appointments**

**A. President’s Report** – Cathy advised that a faculty forum was held today to discuss revisions to the Student Services Building and the Scope change Building. She advised that the plans must be submitted to the State by July 1, 2007.

\* GAP conducted a second review of the Accreditation Self-Study Report, discussing the various components. Any recommendations, questions and/or concerns will go back to the writers to be incorporated into the document.

- \* A joint meeting of GAP and the MC Academic Senate is scheduled for July 11, 2007, from 10:00 a.m. until 1:00 p.m. to review the completed draft of the Accreditation Self Study Report. If the Senate has a quorum, other business may be addressed. If the Senate does not have a quorum, those present will be asked to participate in the GAP discussion on the report, and the Senate will have to approve the final draft of the report in the Fall.
- \* Cathy advised that she and President Bangle of the WVC Academic Senate are discussing calling for a District Academic Senate meeting early in the Fall. There are a number of District issues that need to be addressed.

**B. Other Reports** – No other reports were presented at today’s meeting.

## **VII. Old Business**

### **A. Continue Discussion on Certification of HbA by Faculty**

Cathy reported that the ACE attorney, Robert Bezemek, has developed a certification form that, in his opinion, provides better protection for faculty than the form developed at WVC. The form has been sent to State Chancellor Drummond for review and possible acceptance. If Chancellor Drummond finds the form acceptable, the District and ACE would then necessarily have to negotiate a mutual understanding regarding the form.

Cathy also reported that it was stated at the last Senate meeting that the auditor was on vacation until June 15, 2007. This is an erroneous statement. The auditor will leave for vacation on June 15, 2007, for one month. The State Chancellor has not imposed a deadline to the District for fulfilling its obligations regarding HbA. Funds, however, to the District may be delayed for the coming year. Cathy turned the floor over to Dona Boatright.

Dona affirmed that the State Chancellor’s Office has received the proposed form and it is currently being reviewed by the legal department. She stated that certification is a crucial issue for funding and the time line is dependent on when the form is approved and the turnaround time for completing the certification process. Dona noted that the auditor is an employee of the District conducting the audit at the behest of the State Chancellor’s Office, and Chancellor Arterberry is expecting a report from the auditor before she leaves for vacation.

Dona explained that this issue is about funds already received by the District. Referring to Cathy’s statement regarding future funding, Dona stated that the primary question is what amount is to be paid back to the State rather than cuts in future funding. The District still does not know what the State Chancellor’s Office expects from the District. It is her guess that once the District is advised by the State Chancellor’s office, both colleges will become involved in certain activities that will probably continue into Fall of next year.

It was noted that at last week’s Senate meeting, the Chancellor was asked to provide a clear definition of HbA, and people are waiting for an answer. Cathy stated that it is her understanding that the form developed by Mr. Bezemek has clear simple activities broken down that one can attest to either positively or negatively. Dona explained that various meanings for HbA requirements have been offered throughout the year. She emphasized the need to be careful about the regulations. Much depends on the courses. There are finite parameters, but there is elbow room within those parameters. Dona was asked what information the State is seeking, and Dona responded that she does not believe that the State will determine relevancy. There is a monitoring system as outlined in the regulations. One needs to state that HbA occurred, provide

proof that students attended and that they were supervised by a legitimate faculty person or another legitimate person nearby. She remarked that there is a philosophical debate on this issue taking place throughout the State of California and there are varying opinions on whether or not HbA is legitimate. Those who work with students who need additional support to succeed need a sufficient amount of funding to provide them with services that are needed. Regarding the question of what is considered “proximity” to the student, Dona stated that people are loathe to define it. Except for online courses, proximity can be described as physical if there is a structural way that faculty has made him/herself available to the students and/or can be contacted by the student. She cautioned not to push too hard for a definition and stated her opinion that faculty are not in peril.

Cathy affirmed with the Senators that faculty’s concerns revolve around the boundaries. She asked if the Senators believed that the faculty could live with ambiguity if the liability issue is adequately addressed by ACE and ACE says the form protects faculty. It was opined that if the liability issue was resolved the concerns that have been raised by faculty would be addressed. A primary concern that remains revolves around the different versions of a definition.

A Senator indicated her concern regarding the Chancellor’s not understanding references to Category 5 and Category 6 HbA at last week’s meeting. Dona explained that those categories are this college’s designation for loaded and unloaded HbA and are not common to all districts and/or colleges. Cathy explained that the letter that was sent out to faculty pertained to unloaded HbA courses listed on a report prepared by Hoan Pham based on the parameters given to him. Dona stated that a number of faculty thought they had loaded HbA courses that were not actually loaded, and the opposite is true as well. It was also noted that, because of the Work-to-Contract issue and the Senate’s suspension, none of the requests made to the Curriculum Review Committee to remove HbA last year happened. Dona continued, stating that there are courses with HbA in the coding but not listed as such in the course outlines and there are course outlines without coding. Once the District reaches agreement with the State Chancellor’s Office, a letter will be sent to faculty and direction will be provided. The college will then need to clean up curriculum information.

Cathy reported that she and Angelica advised the Board that the two Academic Senate Presidents are collaborating with ACE, the two College Presidents, and the Chancellor on this matter to solve the problem. In addition, Ian Walton, President of the Academic Senate for CCC’s, has offered to address the problem with the State Chancellor’s office. Until such time as the current concerns are addressed, the directive to faculty from the Mission College Academic Senate still stands.

At this time Dona explained that her contract will be completed by the end of next month or sooner. She is doubtful that she will be needed in the Fall. She thanked the Senate and all faculty members for their hard work to do their best at this college. Dona stated that the faculty should feel good about how they have responded to this crisis. She acknowledged that this is an annoying process and she expressed her appreciation to the faculty for their willingness to clarify concerns and do the right thing.

Don Cordero, a member of the Board of Trustees, stated, as a point of information, that ACE has a lawsuit against the District regarding the 50% law. He advised that he has been asked to recuse himself from the Board’s proposal regarding this subject. Don stated that as a Board member, he

will fight to honor Chancellor Arterberry's commitment that there will be no layoffs because of any penalties imposed by the State regarding HbA.

President Cox thanked all the Senators for their productive work this year and for getting through much substantive academic business.

**IX. Correspondence, Publications, and Announcements**

**Correspondence**

1. E-mail dated May 23, 2007, from Harriett Robles re: Land Corporation Prioritization by EMT.
2. E-mail dated May 24, 2007, from the President's Office at Mission College re: Student Services & Scope Change Building Review.
3. E-mail dated May 22, 2007, from ACE with an update report.
4. E-mail dated May 22, 2007, from the ASCCC with the President's Update Report.
5. E-mail dated May 18, 2007, from Harriett Robles with a College Update Report.

**Publications/Minutes**

1. The agenda for the May 23, 2007, meeting of GAP.

**Announcements/Conferences**

**X. Future Agenda Items**

No new items were added at today's meeting.

**XI. Adjournment**

The meeting was adjourned at 3:55 p.m. (M/S/U – Beggs/Juncker). These minutes are respectfully submitted by Grace Hazán, Academic Senate Secretary.

