

Community & Continuing Education Classes

Mission College

Community Education

provides a wide range of lifelong learning and enrichment opportunities for our community by offering classes and programs that are:

- designed with you in mind
- conveniently scheduled
- low cost with easy enrollment
- taught by talented professionals in their respective fields

Regardless of your age or educational goal, there's a class that can keep you current with today's trends and technologies, help you get ahead in life and career, or is just plain fun!

We are Community Education... at your fingertips!



Personal Enrichment Classes

Foreclosure Buyers Making Deals Now!

The downturn in the housing market has created a unique opportunity for first-time investors in the Bay Area! Now is the time to get aboard and learn what is important to know about discount buying before others get the message. Here you will get to know which documents, contracts, and laws affect equity in your chosen property and how to uncover the risks and rewards before buying. Make your move now!

Short Sale and Real Estate Auction

Who wins in a short sale or real estate auction? You do! Short sales and real estate auctions can make a substantial improvement in your future. Short sales can result in very unhappy lenders but very pleased buyers and real estate auctions offer great opportunities if you understand how to be the winner. This information can help you grow financially while others wait for the best time to get involved.

Become a Notary Public

Want to enjoy a flexible work schedule or earn extra income on the side? This 6-hour course will help you become a notary public and prepare you for the state exam that is administered at the end of class.

Tax Lien Certificate Investing

Learn the low risk, high return investment strategy of purchasing Tax Lien Certificates from a successful Real Estate Investor. Focus will be on three main objectives:

- 1) How to evaluate investment needs.
- 2) Where you want to buy tax lien certificates.
- 3) Factors to consider when buying tax lien certificates.

The Muslim World: Past, Present and Future

Interested in learning the history and basic tenets of the fastest growing religion in America? We'll present the basics and then focus on Islam as it relates to our contemporary world. By class end, you'll have a thorough understanding of this influential religion and be able to discuss its impact on global politics. An optional Mosque visit is offered.

Furniture Design and Construction

This workshop will help students develop basic technical skills with emphasis on individual design. Each student is responsible for their own wood.

Online Classes

Convenient, instructor facilitated, on-line courses for career development and personal enrichment. For more information, a complete listing and to register visit:

<http://www.ed2go.com/mccomed/>

- Debt Elimination Techniques That Work
- Start and Operate Your Own Home-Based Business
- Understanding Adolescents
- Designing Effective Websites
- Secrets of the Caterer
- Accounting Career Certificate Program
- 101 Tips and Tricks for the iMac and Macintosh
- Start Your Own Consulting Practice
- Introduction to the Game Industry
- 12 Steps to a Successful Job Search
- Introduction to QuickBooks 2007
- Administrative Assistant Applications & Fundamentals

Winter/Spring 2010 List of Class Offerings, call 408.855.5105 today for additional information, fees, and to register for any of these courses plus many more!

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Healthcare Training Programs

According to the Bureau of Labor Statistics, the health care industry is experiencing accelerated growth and workers with health care knowledge and skills are in high demand. Community Education is offering a few introductory training classes and programs that can help you get started or enhance your career in health care. **Imagine...** a career in the exciting and booming health care industry!

Pharmacy Technician Training Program

The Mission College Pharmacy Technician Training Program has been a leader in pharmacy training for over a decade and can train you to be a pharmacy technician in less than 8 months. We're committed to student success and the development of competent, motivated pharmacy technicians who will become valued assets to the Bay Area pharmacy community.

Our dynamic program starts with 300+ hours of lab, lecture, and group activities and ends with a clinical internship at an assigned pharmacy where students will sharpen their skills alongside trained pharmacy personnel. A dedicated faculty of pharmacists, certified pharmacy technicians, and pharmacy supervisors from various practice settings engage students in a new state-of-the-art lab that is complete with computer stations, a compounding lab, and a full simulation pharmacy. We even offer job placement assistance and career and pharmacy school advising during and after the program.

Ask around or come take a tour, and you'll learn that our program provides the most contemporary, realistic and comprehensive

training and career support available in the area! Join us...and invest a few hours a day to start your new pharmacy career. For more information, call **408.855.5131**.

Pharmacy Technician Certification Board (PTCB) Exam Prep

Enhance your pharmacy career by pre-paring to pass the PTCB National Exam. Spend 2 weeks with an experienced instructor and your fellow pharmacy technicians to review and reinforce your knowledge of Pharmacology, Pharmacy Law, Pharmacy Math, etc. We will also discuss the test format, test taking tips, and what to expect so that you will walk into the exam with confidence and prepared for success!

Intravenous Therapy & Blood Withdrawal Certification

The South Bay Regional Health Occupations Resource Center (RHORC) at Mission College continually enhances workforce development in the health care industry through education and training. This 36 hours course prepares the Licensed Vocational Nurse in IV Therapy and Blood Withdrawal. The course content includes 27 hours of theory and 9 hours of clinical experience. Students will have the opportunity to practice techniques in the Health Occupations Skills Lab. Mission College IV Therapy and Blood Withdrawal 36-hours course approved by the California Board of Vocational Nursing and Psychiatric Technicians. For more information, call **408.855.5216**.

Court Mandated Programs

Drug Diversion, Anger Management and Health Education

The Community Education Office at Mission College serves more than 5,000 students annually, including those who seek classes in drug, alcohol, and wellness education.

For the past 15 years, Community Education has worked with the Santa Clara County Courts and Probation Departments to provide quality classes such as Minors in Possession, Marijuana and other substance use and abuse, and Anger Management. All classes are held on the Mission College campus and are conducted by Licensed Psychotherapists and Marriage and Family Therapists with private practices in couples and drug counseling, working with minors and adults. For more information call **408.855.5105**

Affiliated Partnerships

DriversEd.com

Our online course fulfills the California DMV requirements for your Drivers Education. Take the course 24/7 online.

Start Now — Pay Later

Log onto www.DriversEd.com

Study at home on your computer and get a DMV Drivers Ed Certificate of Completion necessary to obtain a Learner's Permit and Driver's License.

We also offer free DMV practice tests designed to prepare you for the DMV written test. (Now available for you PDA!)

Get 10% OFF tuition with Mission College discount code

24x7 course access Interactive Flash Videos Chat Support

You can also register in person at: 465 Fairchild Drive, Suite 108, Mountain View, CA 94043 or call to register: 650.965.2152

Two Wheel Safety Training (TWST)

TWST is a motorcycle riding school, contracted by the California Motorcyclist Safety Program (CMSP), teaching authorized courses provided by the Motorcycle Safety Foundation

to provide basic rider and experienced rider motorcycle instruction. 510.784.TWST (8978)

Basic Rider Courses now at Mission College. Students can learn about the course and curriculum materials by visiting the website at: www.2wheelsafety.com

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For a complete listing of Community Education classes and section numbers, visit us online at:

<http://communityed.missioncollege.org>

Online Registration now available at: <https://webreg.wvm.edu>

Winter Session / **Spring Semester**

Community & Continuing Education Classes

Noncredit State-Funded Courses

Community Education offers a number of non-credit classes for our community designed to meet the special needs, interests and capabilities of students who do not desire college unit credit. Although non-credit courses are based on college approved curriculum and taught by qualified instructors, they differ from credit courses in some respects. Non-credit courses are:

- FREE of charge (some classes have a small materials fee)
- Open to all students of the community without residency requirements
- Open-entry/open-exit and students may register anytime during the school year (provided that space is available)
- There are no tests, quizzes or letter grades given
- Registration is quick and easy through the Community Education department.

Currently, we offer classes in the areas of Parent Education, Older Adult Education (seniors 55+), and Basic Skills (Reading, Library Skills). Please check our class listing in this section and throughout the Schedule of Classes for non-credit class offerings.

Older Adult Program

These courses are **free** for seniors and offered at numerous senior centers, community centers, residential care homes, and convalescent hospitals year-round. While these courses are offered primarily for senior citizens at locations and times convenient to them, they are open to all persons.

The purpose of the program is to enable the older adult to have a better understanding of self-management. In addition, seniors are able to increase their awareness of consumer resources, improve their mobility through fitness classes, and to enrich their learning potential by participating in individual development classes.

Classes are provided under four general categories:

Art for Seniors - Art classes ranging from fine arts such as painting and history of art to classes in arts, crafts and art appreciation.

Individualized PE - Adaptive exercise are conducted for general body conditioning with a focus on the capabilities of aging.

Music - Classes are available in music, music history and appreciation, and music therapy.

Senior Preparedness - Classes are offered in areas such as current events and consumer resources.

Contact the Cypress Senior Center for the Class Schedule:

Cypress Senior Center
403 S. Cypress Avenue
San Jose, CA 95112
408.277.4199

For a complete listing of Older Adult Program classes, please check our website at:
www.communityed.missioncollege.org

Childbirth and Infant Care

Preparation for Childbirth

This class is designed for expectant parents to learn about pregnancy, breathing and relaxation techniques, admitting policies, and delivery procedures. A Virtual Tour of the Maternity Department at Kaiser Permanente in Santa Clara can be seen at: www.kaisersantaclara.org or by logging on to your OB Providers homepage.

- * All Childbirth classes are available to public.
- * Choose a class that concludes no later than three weeks prior to your delivery date.
- * Please no children.
- * Bring 2 pillows and a mat to every class.

Preparation for Childbirth Classes:

Mondays.....7pm–9pm 4 weeks
Tuesdays.....7pm–9pm 4 weeks
Wednesdays.....7pm–9pm 4 weeks
Saturdays9am–6pm 1 day
Sundays.....9am–6pm 1 day

Infant Care

A 6 hr. class designed to introduce new parents and child care providers (baby-sitters, grand-parents, etc.) to current child care issues and practices. This class includes information on bathing, feeding and safety issues for infants daily care.



Infant Care Classes:

Thursday.....6:30pm–9:30pm 2 weeks
Saturdays9am–4pm 1 day
Sundays.....9am–4pm 1 day

Class location:

Santa Clara Kaiser Permanente
710 Lawrence Express Way
Santa Clara, CA 95051

Classes are filled quickly, so register in advance. For preparing for child birth and infant care current class schedules, contact us at: **408.855.5106** or visit our website at:
www.communityed.missioncollege.org

For a complete listing of Community Education classes and section numbers, visit us online at:

<http://communityed.missioncollege.org>

Online Registration now available at: **<https://webreg.wvm.edu>**